

THANK YOU FOR CONTACTING US

**THE FOLLOWING ENROLLMENT INFORMATION AND POLICIES AND PROCEDURES
IS DESIGNED TO ANSWER MOST OF YOUR INQUIRIES. IT IS NOT TO BE
CONSTRUED AS LEGAL ADVICE.**



Navtech 13430McGregor Blvd. Ft. Myers, Florida 33919 navsurvey@aol.com
800-245-4425 or 239-481-5150

Because you have inquired about our training you are receiving this.

- Marine Surveyors may be self-employed, which is generally the case, or some might work for a marine surveyor group. In all cases, the survey report and the inspection are the responsibility of the marine surveyor.

- Marine surveyors use many credentials. Letters, and terms such as “Accredited” “Certified” and “Qualified.” No one organization is in charge of Marine Surveyors. The US Coast Guard does not approve or certify marine surveyors. At best these terms represent training and certification by private organizations. There is no national license. Surveyors “self” accredit. Our courses are recognized methods of entering the business. They are all inclusive with exams at no further cost. We strongly recommend prior boating knowledge; however, no experience is required. Questions, Discussion or to \ Enroll Now: 1-800-245-4425
Virginia Harper Ed.D.

Levels of Certification

Master Marine Surveyor MMS

Recreational and Small Commercial/US Surveyors Membership \$895.

Master Marine Surveyor-Accident and Fraud Investigation MMSAI

Recreational and Small Commercial Course/US Surveyors Membership/
Accident and Fraud Investigation/Legal Advice for the Surveyor \$1190.

Marine Surveyors Library Package \$1995.

All courses/exams and published reprints. All certifications including membership.

MARINE SURVEYOR STARTUP GUIDE AND FORMS TOOLKIT \$295.

One Volume: Instructions, Checklists, Forms (Blank and Filled-In)

The MARINE SURVEYOR STARTUP GUIDE AND FORMS has been added to our course offerings by popular request. One volume guide providing the most requested information in starting your business. 500 pages of the most necessary information to begin marine surveying. Not a course, no exam* but the best and most desired information for those boating and marine experienced who want to add marine surveying to their expertise. Enroll now. Students receive preferred discounts on all subsequent training.

Please read the following Policies and Procedures for Complete Enrollment

NAVTECH US SURVEYORS ASSOCIATION

THANK YOU FOR CHOOSING NAVTECH USSA

Navtech USSA, founded in 1987, is the second oldest marine surveyor training organization. Originally a captain's licensing school, Navtech has evolved into the oldest marine surveyor school in America. All training is based on US Coast Guard inspection standards. Navtech, the school, has trained a generation of working surveyors, including members of SAMS, NAMS and AMS. US Surveyors Association was founded alongside our flagship correspondence training to give surveyors with both new and veteran experience an alternate membership and professional standards organization. Both the school and organization adhere to a Code of Ethics and a vetting process that requires both experience and knowledge, proven by exam completion and resume documentation. In 2016, Navtech US Surveyors became an LLC.

Many surveyors will present credentials from the school, Navtech, when completing survey work. Only members are allowed to present US Surveyors Association credentials. The credentials include a membership number followed by MMS (Master Marine Surveyor). Active members are required to renew annually on January 1. They are also required to list on the member roster. If the surveyor's name does not appear, they are not active members and should not be presenting themselves as members. For a complete list of active member surveyors please visit <http://navsurvey.com>. US Surveyors Code of Ethics is available to anyone by contacting 800-45-4425 or sending an email request to navsurvey@aol.com

We have numerous publications that are available to the industry at no charge including Boat Buyers Guide, Straight Talk About Your Marine Surveyor and Surveyor or Adjustor? Please contact headquarters for copies.

Please like our FACEBOOK page at Navtech US Surveyors.

WE SERVE THE BOATING BUSINESS

NAVTECH USSA

13430 McGregor Blvd.

Fort Myers, Florida 33919

1-800-245-4425

NAVTECH US SURVEYORS ASSOCIATION
CODE OF ETHICS AND RULES OF PRACTICE

Students and members of Navtech US Surveyors are asked to be dedicated to performing with professionalism and courtesy, the best possible inspections and reports. The following Rules of Practice are expected at all times.

Master Marine Surveyors will

1. Continue to strive and to maintain, enhance and learn to enhance their professional expertise.
2. Participate in continuing education as offered by Navtech or other professional organizations and submit proof of completion when asked.
3. Conduct inspections in a professional manner by
Accepting only assignments that fall the surveyor's professional skill and knowledge
Maintain confidentiality on all reports and disclose all parties involved.
4. Maintain independence, integrity and objectivity.
Surveyors will not hide, suppress, aggrandize, or manipulate facts and will keep clients informed of this objectivity.
5. Avoid conflict of interest and accept no assignment without disclosure that would adversely affect the report. Clients will be kept informed of any prejudices that might affect judgment upon inspection or influence the report outcome.
6. Accept no compensation from multiple sources for one report.
7. Never make any false or misleading statements concerning other members, their services, and their quality of reports or integrity.
8. Surveyors will keep their memberships in good standing from January 1 to December 31 of each calendar year.
9. Surveyors must keep evidence of their active status by posting to the membership roster online at <http://www.navsurvey.com>. Such postings are submitted to headquarters for posting only by webmaster.
10. Members will keep headquarters informed of address changes and any other administrative facet that affects upon their professionalism.

Application or Enrollment: Thank you for considering US Surveyors as your surveyor association. There are three categories of membership. Please check that which is most applicable. If you are a new student, please make your course selections following.

___ **New Member:** This status is reserved for students who have completed the Navtech Marine Surveyors Course or Specialized Commercial Course. It is usually included with course enrollment discount packages, most notably the Master Marine Surveyor. Course only students may choose this option later and payment is \$300. to finish Master Marine Surveyor. New members receive a membership guide and must complete the Membership Ethics exam. Course only students are not considered members and will not be issued a membership number until all membership is completed. **Please select Master Marine Surveyor below.**

___ **Returning or Renewal Member:** This status is for those surveyors who were at one time a member and can produce a member number issued within the last 5 years. Completion of the Renewal Refresher Course is required. \$350. Membership Number Required. Updated membership guide.

* ___ **Practicing Surveyor Similarly Qualified:** This status is for those surveyors, with demonstrable proof of two completed surveys, business card of already a working surveyor and are transferring organizational membership of joining USSA. A member number of another surveyor organization is acceptable. No coursework is required. First year \$450. Members receive a membership guide.

Benefits: All categories receive benefits and website posting, Members Only Access, Discounts or Free offers, Updates, Resume if eligible. Members may also wish to be featured on our Facebook page. For all categories, the Fishing Vessel USCG exam for safety decal posting is offered. Renewal dues are \$250. All members are required to post to the roster. Join Now by Filling Out Below: Scan, Fax, Mail or Call 800-245-4425 or 239-481-5150

Navtech USSA 13430 McGregor Blvd. Fort Myers, Florida 33919 navsurvey@aol.com

Name _____

Business Name _____

Address _____

City _____ State _____ Zip _____ Country _____ Postal Code _____

PAYMENT METHOD: CHECK _____ CC:

_____ Exp _____

V-Code _____ Bill Zip Code _____ Member # (Office only) _____

*Please give a short description of your business:

MULTIPLE DISCOUNT ORDER FORM

Please use this form if you are registering for more than one course or if you are registering for the course and US Surveyors Association membership MMS or MMSAI (Accident and Fraud Investigation). Courses may be taken simultaneously. Diplomas are issued for all courses. Only members, however, will receive certificate numbers.

NAME _____ Tel. _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

Tel. _____ FAX/OTHER _____ Email _____

Navtech Course and Guide: Recreational and Small Commercial (See course outline) \$595.

*If Above Ordered with Membership Below or any other course/certification \$495.

US Surveyors Membership First Year (Includes Title 46 Fishing Vessel Certification) \$400.

Master Marine Surveyor Certification Full Certification: MMS: Discount \$895.

MMSAI Accident and Fraud Investigation (Prerequisite Membership and Course)* \$295.____

Navtech Specialized Commercial Surveyors Guide \$495.____

*If ordered with Membership or any other course/certification \$395.____

Navtech Short Course in Cargo Surveying \$395.____

Understanding Corrosion \$225.____

Marine Surveyors Supplemental/Sample Filled in Forms \$295.____

*Above marine surveyors supplemental forms may not be ordered separately

USCG Inspection Forms Reprints "Know What the Pros Know" \$195.____

Legal Advice for the Marine Surveyor \$195.____

Marine Surveyor Short Course in Pollution Control \$195.____

Marine Surveyors Start Up Guide (No exams, no certification) One Volume \$295.____

MARINE SURVEYORS LIBRARY DISCOUNT PACKAGE. Includes all courses above, first year membership, and reprints above. \$1995.____

Please Allow 7-10 days by mail. 1-7 days by telephone order. School pays shipping.

CC: MC____ VISA____ AMEX____ # _____ V Code _____ Expires _____

Approval/Signature _____ Preferred Telephone _____

GOT QUESTIONS? WE HAVE ANSWERS! 1-800-245-4425 TO ORDER BY PHONE OR FAX

NAVTECH MARINE SURVEYORS COURSE AND GUIDE: Use this form to order our most popular course separately.

RECREATIONAL AND SMALL COMMERCIAL COURSE OUTLINE

"Absolutely the best marine surveyor training tool in the business!" Eric Stratton, Orange Beach, AL

"An extremely efficient shortcut to the business! Thank you, I somehow felt this was the business for me and I was getting ready to retire from seagoing duties anyway. I am so happy with my new

Business...you were right on everything..." Keith Nevrincean, New Jersey

...the survey course has paid for itself many times over and I am grateful. In the beginning I had my doubts and the thought did occur to me that this was another get rich quick scheme...but ...I am a Happy camper...Larry Goodman Fulton, MS

Welcome to the Profession!

A marine surveyor is an impartial, objective representative who is hired to determine the value, condition and/or seaworthiness use of a vessel. Marine Surveyors are usually self-employed, independent contractors who are inspecting vessels for sale, purchase, insurance, or finance, or for cargo, salvage and damage, to determine loss in emergencies, disasters, theft, and piracy.

Prerequisite Knowledge: This course is for the boating professional, seasoned boating enthusiast, hobbyist or person/mariner with strong boating familiarity and knowledge. If you are unsure where you stand, please visit the website and take the quick quiz. Our members and students have included beginning, intermediate and experienced surveyors, or boat captain, crew engineer, Mechanic, marina owner, adjustor, investigator, fisherman, boat builder, mechanic, service, maintenance specialists, and recreational enthusiasts. Among our students and members are retired USCG, DOD and Navy personnel as well as USCGAUX and Power Squadron participants. Course Length: Approximately 1200 pages in 2 loose-leaf binders. Home study. Editorialized for Inspection Checklists, How to, What to Look For, USCG Annotated, Blank Forms, Filled in Forms.

Vol. I: How to Survey, Checklists, Forms, Filled in Forms, Guidelines, Inspected Vessels, Sail, Power, Charter, Race, Houseboat, Trailers, Fishing, Business Advice...more...

Vol. II: USCG NVICS for Wood, Fiberglass, Steel, Safety, Passenger Vessel, Submersible, Underwater Hull Inspection, --Appendix. Organizations, Addresses... For our Canadian neighbors- CG Guideline

Exam: 100 Questions 90% required. Open Book. Retakes until pass.

COST: \$595. Separately. \$495. If ordered with US Surveyors Association membership or any other course. Must be ordered and registered at same time for discount. See Discount Order Forms for other combinations. MC/VISA/AMEX/Check--Telephone (Fastest Way 1-7 days)

SHIPPING: UPS FEDEX GROUND or PRIORITY MAIL-No charge. RUSH EXPRESS Orders Student Pays Shipping

You may use form below by fax or mail or small blue/white order form enclosed for course. For multiple orders or discount orders please use appropriate forms enclosed.

NAME _____ Tel _____ email _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PLEASE CHECK: MC ___ VISA ___ AMEX ___ CHECK ___ SIGNATURE _____

CREDIT CARD NUMBER _____ EXP. DATE _____ cvv CODE _____

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New Short Course... economical and efficient entry level course...by popular request... ,

From the most recognized and respected distance learning school in marine surveyor training.

The MARINE SURVEYOR STARTUP GUIDE AND FORMS has been added to our course offerings by popular request. One volume guide providing the most requested information in starting your business. 400 pages of the most necessary information to begin marine surveying. Not a course, no exam* but the best and most desired information for those boating and marine experienced who want to add marine surveying to their expertise. Enroll now. NO EXAM. No Diploma is offered. However students receive preferred discounts on all subsequent training. Call or Use below to order:

Navtech USSA

13430 McGregor Blvd.

Fort Myers, Florida 33919

Name_____Tel._____email_____

Ship Address_____

City_____State_____Zip_____

Payment Enclosed

Check_____CC#_____Exp_____VCode_____

***This course does not offer MMS certification but is a prerequisite for the Master Marine Surveyor Certification. For all course offerings visit www.navsurvey.com**

1- 800-245-4425

Training Marine Surveyors Worldwide for Over 25 Years

Please Like Our Facebook Page: Navtech US Surveyors

STRAIGHT TALK ABOUT YOUR MARINE SURVEYOR

WE AT US SURVEYORS ASSOCIATION ARE COMMITTED TO EXCELLENCE AND PROFESSIONALISM IN THE MARINE SURVEYING BUSINESS. PLEASE TAKE A MOMENT TO REVIEW THE FOLLOWING FACTS ABOUT YOUR MARINE SURVEYOR AND THE MARINE SURVEYING PROFESSION.

If you are in the market for a used boat, or if you are in the market for insurance coverage for a boat you own, you should know that if the vessel is over two years old, or has never had a marine survey, then you will be required to provide your finance company or your insurance company with a current marine survey.

The facts...

- Marine Surveyors may be self-employed, which is generally the case, or some may work for a marine surveyor group. In all cases, the survey report is the responsibility of the marine surveyor.
- Marine surveyors use many credentials, letters, and terms such as "Accredited "Certified" and "Qualified." No one organization is in charge of Marine Surveyors. The US Coast Guard does not approve or certify Marine Surveyors. At best these terms represent training and certification by private organizations that may claim to be the "best one."
- Your insurance company or underwriter cannot require you to use a certain surveyor or a surveyor who is a member of a certain organization. This would be restriction of trade, interference with business and in some cases unfair "blackballing." The decision to hire a marine surveyor is yours. Certain organizations keep a "vanity" list of approved surveyors which the surveyor has paid to be included in. You should be aware that such a list does not guarantee the surveyor's qualifications. *Organizations that tell you a marine surveyor is not "qualified" because he or she is not on their list have a conflict of interest in doing so. You should be suspicious of the relationship between your company and the surveyor especially if you are buying a boat that needs work. Your surveyor should be "independently qualified."*
- Always call the organization that a surveyor claims to be a member of and check for current membership dues, current certifications.
- Ask for your surveyor's resume.

Length of time in surveying business does not always guarantee a qualified surveyor, however, a surveyor who claims to have been in the boating business or some other related boating experience field for at least two years is a good rule of thumb.

- Always make sure your surveyor will perform his inspections, analysis and reports based on American Boat and Yacht Council (ABYC), National Fire Protection Association (NFPA) and US Coast Guard safety and inspection guidelines and standards. These non-profit organizations are the benchmark of a good Marine Surveyor.
- In addition to the above non-profit organizations, there are three major surveying organizations. NONE are better than any of the others. EACH ONE has its own set of qualifications and ALL are highly competitive for your business. While we hope you choose a Navtech US Surveyors Association qualified member, you are under no obligation to hire based on a marine surveyor's membership in a private organization
- Whether you are a first time boatowner or experienced mariner, insurance underwriters and lenders would like to see you do the following to play your part in reducing your risk and loss:
 1. Inspect, or have your boat inspected by a qualified marine mechanic at least twice a year and immediately upon the advice of your surveyor.
 2. Repair and replace any defective equipment properly as recommended by your surveyor.
 3. Install theft prevention devices on all electronics, engines, outdrives, trailer hitches.
 4. Install alarm systems on your boat for high bilge water levels and cabin intrusion, theft, fire, smoke. Always keep your boat in a safe area.
 5. Always follow responsible safe boating practices, PFD's, Rules of the Road, speed limits, no wake zones, safe refueling practices.

THANK YOU!
US SURVEYORS ASSOCIATION
1-800-245-4425

Compliments of:

